

UNIFIED SCHOOL DISTRICT NO. 467
WICHITA COUNTY
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, July 13, 2020 at the WCJSHS lobby in Leoti.

People Present

2. Members present were: Brian Gerstberger, Jason Koehn, Jim Myers, Tammy Simons, Ann Wiles, Josh Young, and Brandon Whalen (via phone).

Also present were: Superintendent, Lori Maxwell; Clerk, Tammy Mason; WCES Principal, Brant Douglas; Director of Buildings & Grounds/Transportation, Ed Simon; and Guests: Nate Brown and Julie Conard.

Approved Consent Agenda

3. Jim Myers called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, he thanked Mrs. Gardner and Mrs. Porter for painting the wrestling room. Josh Young motioned and Ann Wiles seconded to approve the consent agenda, with changing item D.8. to Junior High cheerleading coaches and removing the approval of the Food Service Agreement to approval of the Procurement Plan consisting of:
 - A. Agenda for the meeting.
 - B. Minutes for the June 8, 2020 meeting.
 - C. Payments of the bills.
 - D. Personnel Actions:
 1. Appointment of Clerk: Tammy Mason is recommended.
 2. Appointment of Treasurer: Teresa Ricke is recommended.
 3. Appointment of a Deputy Clerk: Nayeli Garcia is recommended.
 4. Approve a contract with Christina Baber, Summer Drivers' Ed teacher.
 5. Accept a resignation from Mark Fairchild as JSHS Ag teacher and FFA sponsor.
 6. Approve offering a contract to Mary Cortez for teaching for the 2020-21 school year.
 7. Approve offering a contract to Kelyn Moses for assistant Girls' HS Basketball coach.

- 8. Approve offering a contract to Audra Berning and Sondra Hembree for Co-JH Cheer coaches.
- E. Accept a donation of 20 basketball practice jerseys for the girls' basketball team from Amelia Koehn valued at \$300.
- F. Approve the disposition of old wrestling mats. Motion passed 7-0.

Resolutions

- 4. Brian Gerstberger motioned and Tammy Simons seconded to approve Resolutions 2021-01 through 2021-08:
 - A. Resolution No. 2021-01 concerning the Treasurer.
 - B. Resolution No. 2021-02 concerning meeting dates of the Board.
 - C. Resolution No. 2021-03 concerning depository of funds.
 - D. Resolution No. 2021-04 concerning waiver of requirements of fixed assets accounting practices.
 - E. Resolution No. 2021-05 concerning activity funds.
 - F. Resolution No. 2021-06 concerning early payment of bills to avoid penalties and/or take advantage of early discounts and the reimbursement of expenses incurred for extracurricular activities.
 - G. Resolution No. 2021-07 concerning establishing home rule by the Board of Education.
 - H. Resolution No. 2021-08 requiring teaching of Constitution on September 17 as required by Federal law as a condition of receipt of Federal funding. Motion passed 7-0.

Petty Cash Limits

- 5. Josh Young motioned and Jason Koehn seconded to approve setting the Petty Cash limits for each of the District's activity funds: WCES=\$300; WCJSHS=\$1,500; Board Office=\$1,000. Motion passed 7-0.

Designated Newspaper

- 6. Tammy Simons motioned and Ann Wiles seconded to approve the Wichita County Native Sun as the newspaper for legal publications: To be so

designated, the newspaper must be published at least once weekly within the boundaries of the school district. Motion passed 7-0.

Designation of Non-Elected Personnel

7. Josh Young motioned and Brian Gerstberger seconded to accept the recommended persons for designation of non-elected personnel to satisfy state and federal requirements:
 - A. Each building principal to serve as the school official to report truanancies for students who should be attending their respective attendance center for the 2020-21 school year.
 - B. Lori Maxwell as the purchasing agent for the school.
 - C. Tammy Mason as the food service representative.
 1. Approval of the Procurement Plan.
 2. Approval for participation in the free milk program for eligible preschool students.
 - D. Delbert Schmidt as the hearing officer for free and reduced price meal applications.
 - E. Lori Maxwell as the USD 467 Civil Rights Compliance Officer.
 - F. Tammy Mason as Designated Agent for Kansas Public Employees Retirement System with Teresa Ricke as alternate signer.
 - G. Each building principal as custodian of activity account receipts.Motion passed 7-0.

Lunch and Breakfast Prices

8. Brian Gerstberger motioned and Jason Koehn seconded to approve the recommended lunch and breakfast prices for the 2020-2021 school year:
Student K-6; lunch \$2.70, breakfast \$1.40
Student 7-12; lunch \$3.10, breakfast \$1.70
Milk .50
Adult Meal; lunch \$4.00, breakfast \$2.30
Motion passed 7-0.

Book Rental Fees

9. Ann Wiles motioned and Brandon Whalen seconded to approve the book rental and other fees as presented for the 2020-21 school year, with the change that the technology fee of \$30.00 for 7-12 grades will be in addition to other fees. The fees are as follows: Preschool qualifying for At-Risk \$285.00 if paid in full at enrollment or \$35.00/month August

thru April includes daily milk; Preschool not qualifying for At-Risk \$575.00 if paid in full at enrollment or \$70/month August thru April includes daily milk; Preschool Supply Fee \$25.00; Grades K-6 \$50 includes workbooks; Grades 7-8 \$60.00 includes workbooks; Grades 9-12 \$60.00 does not include workbooks; Grades 7-12 \$30.00 technology fee; Summer Drivers Ed for in district students \$100.00, and for out of district students \$200.00. Motion passed 7-0.

Substitute Teacher Pay

10. Brian Gerstberger motioned and Ann Wiles seconded to approve the substitute teacher pay at \$110 per day for fully licensed substitutes and \$90 per day for emergency licensed substitutes. Motioned passed 7-0.

Construction Manager At-Risk

11. Three project delivery methods were presented from GMCN Architects for the next phase of the building projects. Josh Young motioned and Ann Wiles seconded to approve the Construction Manager At-Risk option. Motion passed 7-0.

Roof Project Update

12. Ed Simon presented updates on the roofs at both school buildings. The roofs have been leaking in areas. Weathercraft has offered to replace a portion of the roof at the grade school with a different method than previously used. Ms. Maxwell will check with an attorney to ensure this does not interfere with the original warranty. Josh Young motioned and Ann Wiles seconded to approve the replacement by Weathercraft pending the legal advice from an attorney. Motion passed 7-0.

13. Ed Simon presented two bids for an area of roof at the high school where the roofing material has pulled away. The Board advised that the district check with the school insurance to find out if any of this can be covered by insurance before proceeding with the two bids.

Athletic Update

14. Brant Douglas, WCES Principal and WCJH AD presented updates for the athletic department. They have had 80 to 90 students on average for weights during the summer. They will also be offering a free football camp July 22nd and 23rd for K-6 students.

He presented four bids for new wall mats for the wrestling room. The Kids' Wrestling Club is willing to pay for the mats but is asking if the district can help with the cost. The Board agreed to give \$3,000 towards the cost of the wall mats which range in price from \$11,542 to \$6,049.

Superintendent's Report

15. Ms. Maxwell, Superintendent, presented updates on the district. Wichita County has been given Coronavirus Relief Funds through SPARK, Strengthening People and Revitalizing Kansas. She has given the county a list of expenses or items that have been used or will be needed as the school year progresses. The money will be allocated soon, but not guaranteed as it has to be used county wide. Organization teams will meet July 16th to begin planning for the reopening of school. HPEC has hired Lucia Figueroa, 3rd-6th grade interrelated, and Debbie Reding, 7th-12th grade interrelated. BCBS insurance rates have gone down slightly for the new year. WCES students raised \$1,326.07 for the American Heart Association. Enrollment is August 3rd from 7:00 AM to 7:00 PM at the WCJSHS lobby. In-service is August 17th and 18th with a teacher work day on August 19th. Tammy Simons presented an update on the Grow and Learn Childcare Center.

2020-21 Annual Cooperative Agreement for Concurrent Enrollment at GCCC

16. Jason Koehn motioned and Brian Gerstberger seconded to approve the 2020-2021 Annual Cooperative Agreement for Concurrent Enrollment with Garden City Community College. Motion passed 7-0.

Budget Update

17. The budget program from the state has been released. Ms. Maxwell and Mrs. Mason will be traveling to Topeka on July 17th to meet with Craig Neuenswander, School Finance, for a budget review. The Board will meet on July 27th to approve the budget for the 2020-2021 school year at 7:00 p.m. at the WCJSHS lobby.

KASB Policy Updates

18. Ms. Maxwell presented the recommended policy updates from KASB for the 2020-2021 school year. Tammy Simons motioned and Josh Young seconded to approve the KASB policy updates for the 2020-2021 school year. Motion passed 7-0.

Lots West of the Football Field

19. Discussion was held on a patron interested in purchasing the lots west of the WCJSHS football field. It was recommended to obtain a legal description of the lots before proceeding further.

Executive Session for Negotiations

20. Brian Gerstberger motioned and Brandon Whalen seconded to enter into executive session with Ms. Maxwell and Mr. Douglas present to discuss matters adversely or favorably affecting negotiations pursuant to the exception for employer-employee negotiations under KOMA. The matters affecting negotiations are compensation and benefits for the 2020-2021 school year. The Board will return to open session in the WCJSHS lobby at 8:40 p.m. Motion passed 7-0. Mr. Simon, Mr. Brown, and Mrs. Conard left the meeting at 8:25 p.m.

21. The meeting returned to open session at 8:40 p.m. No action was taken.

Executive Session for Personnel

22. Josh Young motioned and Tammy Simons seconded to enter executive session with Ms. Maxwell and Mr. Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will return to open session in the WCJSHS lobby at 9:25 p.m. Motion passed 7-0.

23. The meeting returned to open session at 9:25 p.m. No action was taken.

Adjournment

24. Jim Myers officially adjourned the meeting at 9:26 p.m.

Jim Myers, President

Tammy Mason, Board Clerk

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