

UNIFIED SCHOOL DISTRICT NO. 467
WICHITA COUNTY
LEOTI, KANSAS

Meeting Time and Place

1. The Board of Education of Unified School District #467, Wichita County, Kansas met in regular session at 7:00 p.m., Monday, July 8, 2024 at the Board of Education office in Leoti, Kansas.

People Present

2. Members present were: Julee Beedy, Maegan Berry, Jesse Harbrige, Bruce Loy, Eryka Smith, Farrin Watt, and Josh Young.

Also present were: Superintendent, Lori Maxwell; Clerk, Tammy Mason; WCES Principal Misty Gardner; WCJSHS Principal, Brant Douglas; and Guests: Nate Brown and Sara Brown.

Approved Consent Agenda

3. Josh Young called the meeting to order at 7:00 p.m. After the Pledge of Allegiance, Jesse Harbrige motioned and Eryka Smith seconded to approve the consent agenda, with the addition of capital outlay discussion, consisting of:
 - A. Agenda for the meeting.
 - B. Minutes for the June 10, 2024 meeting.
 - C. Payments of bills.
 - D. Approve the disposition of 300 VHS tapes, four overhead projectors, and eight large headphones from the school libraries as requested by Bridgette Carpenter.
 - E. Personnel Actions:
 1. Appointment of Clerk: Tammy Mason is recommended.
 2. Appointment of Treasurer: Teresa Ricke is recommended.
 3. Appointment of Deputy Clerk: Nayeli Garcia is recommended.
 4. Approve the hiring of James Lobmeyer as a custodian and bus driver.
 5. Approve fall coaches as follows: **Cross Country**-Layton Tankersley; **JH Football**-Phillip Weilert-Head Coach, Wes Cooper-Asst. Coach; **JH Volleyball**-Gladys Martinez-Head Coach, ShayReah Loy-Asst. Coach; **JH Cheer**-Sondra Hembree, Audra Berning; **HS Football**-Brant Douglas-Head Coach, Haydon

Parks-Asst. Coach, Bryce Nickelson- Asst. Coach; **HS Volleyball**-Ashley Geyer-Head Coach, Chasity Fritzmeier-Asst. Coach; **HS Cheer**-Molly Horton-Head Coach, Cambree Koehn-Asst. Coach; **HS Girls Golf**-Nate Brown.

F. Gifts and Grants:

1. Accept a grant of \$3,107 from Wichita County Community Foundation for an Interactive Smart Board for Nate Brown's classroom.
2. Accept a grant of \$3,999 from Wichita County Community Foundation for PE equipment for Wesley Cooper's classroom.

Motion passed 7-0.

Resolutions

4. Bruce Loy motioned and Julee Beedy seconded to approve Resolutions 2025-01 through 2025-09:
 - A. Resolution No. 2025-01 concerning the Treasurer.
 - B. Resolution No. 2025-02 concerning meeting dates of the Board.
 - C. Resolution No. 2025-03 concerning depository of funds.
 - D. Resolution No. 2025-04 concerning waiver of requirements of fixed assets accounting practices.
 - E. Resolution No. 2025-05 concerning activity funds.
 - F. Resolution No. 2025-06 concerning early payment of bills to avoid penalties and/or take advantage of early discounts and the reimbursement of expenses incurred for extracurricular activities.
 - G. Resolution No. 2025-07 concerning establishing home rule by the Board of Education.
 - H. Resolution No. 2025-08 requiring teaching of Constitution on September 17 as required by Federal law as a condition of receipt of Federal funding.
 - I. Resolution No. 2025-09 concerning Adopting the Kansas Homeland Security Region C Hazard Mitigation Plan which will allow USD 467 to be eligible for funding opportunities in the event a mitigation grant is awarded.

Motion passed 7-0.

Petty Cash Limits

5. Eryka Smith motioned and Jesse Harbrige seconded to approve setting the Petty Cash limits for each of the District's activity funds: WCES=\$300; WCJSHS=\$1,500; Board Office=\$1,000. Motion passed 7-0.

Designated Newspaper

6. Julee Beedy motioned and Eryka Smith seconded to approve the Wichita County Native Sun as the newspaper for legal publications: To be so designated, the newspaper must be published at least once weekly within the boundaries of the school district. Motion passed 7-0.

Designation of Non-Elected Personnel

7. Maegan Berry motioned and Julee Beedy seconded to accept the recommended persons for designation of non-elected personnel to satisfy state and federal requirements:
 - A. Each building principal to serve as the school official to report truanancies for students who should be attending their respective attendance center for the 2024-25 school year.
 - B. Lori Maxwell as the purchasing agent for the school.
 - C. Tammy Mason as the food service representative.
 1. Approval of the School Food Service Program Agreement, Certificate of Authority/Application for Participation, and Procurement Plan.
 - D. Brant Douglas as the hearing officer for free and reduced price meal applications.
 - E. Lori Maxwell as the USD 467 Title IX and Civil Rights Compliance Officer.
 - F. Tammy Mason as Designated Agent for Kansas Public Employees Retirement System with Teresa Ricke as alternate signer.
 - G. Each building principal as custodian of activity account receipts.Motion passed 7-0.

Lunch and Breakfast Prices & Milk Bids

8. The recommended lunch and breakfast prices for the 2024-2025 school year:
Student K-6; lunch \$3.00, breakfast \$1.70
Student 7-12; lunch \$3.40, breakfast \$2.00

Adult Meal; lunch \$4.55, breakfast \$2.60; pending the allowable reimbursement rate from state and federal guidelines.

9. Superintendent Maxwell presented the two milk bids received for the 2024-2025 school year. The bids were due to the district office by Monday, July 8, 2024 at 5:00 p.m. the bids were as follows:
 - J. Leoti Foods- .45 cents per half pint for Plains 1% Milk, 1% Chocolate Milk, and 1% Strawberry Milk with cooler, delivery, and restocking provided for all milk.
 - K. Hiland Dairy Company- .4571 cents per half pint for 1% milk, .4930 cents per half pint 1% chocolate milk, .4990 cents per half pint 1% strawberry milk and 1% vanilla milk. Cooler is not provided.
10. Farrin Watt motioned and Bruce Loy seconded to approve the breakfast and lunch prices as presented and the Leoti Foods milk bid as presented for the 2024-2025 school year. Motion passed 7-0.

Book Rental Fees

11. Jesse Harbrige motioned and Eryka Smith seconded to approve the book rental and other fees as presented for the 2024-25 school year. The fees are as follows: Preschool qualifying for At-Risk \$285.00 if paid in full at enrollment or \$315.00 (\$35.00/month August thru April includes daily milk); Preschool not qualifying for At-Risk \$575.00 if paid in full at enrollment or \$630.00 (\$70/month August thru April includes daily milk); Preschool Supply Fee \$25.00; Grades K-6 \$50 includes workbooks; Grades 7-8 \$60.00 includes workbooks; Grades 9-12 \$60.00 does not include workbooks; Grades 7-12 \$35.00 technology fee; Summer Drivers Ed for in district students \$100.00, and for out of district students \$200.00. Motion passed 7-0.

Substitute Teacher Pay

12. Eryka Smith motioned and Maegan Berry seconded to approve the substitute teacher pay at \$120 per day for fully licensed substitutes and \$90 per day for emergency licensed substitutes. Motioned passed 7-0.

2024-25 Annual Cooperative Agreement for Concurrent Enrollment at GCCC

13. Farrin Watt motioned and Eryka Smith seconded to approve the 2024-2025 Annual Cooperative Agreement for Concurrent Enrollment with Garden City Community College. Motion passed 7-0.

Budget Update

14. The district is required to notify the County Clerk by July 20th if the rate will exceed the RNR. The Revenue Neutral Rate will most likely be exceeded if the Board approves the proposed budget and after the Revenue Neutral Rate Hearing and Budget Hearing are completed and approved.

15. The fund balances on June 30, 2024 were \$114,164.15 in general fund. General fund had an additional \$16,618.76 from refunds and reimbursements that may be spent above the \$3,634,867 approved budgeted amount.

16. The transfers made to close out fund balances were \$90,000 to contingency reserve from general, and \$24,164.15 to capital outlay from general.

KASB Policy Updates

17. Superintendent Maxwell presented the following recommended KASB Policy Updates from the June 10, 2024 meeting: Delete **BBG** Consultants; **Revise and adopt:** Table of Contents Page 40-58; **BCBK** Executive Session; **BCBK** Executive Session Sample Motions; **CJ** Use of Consultants; **CL** Administrative Team; **EBBG** Cardiac Emergency Response Planning; **EE** Food Service Management (Option 1); **ID** Instructional Programing; **IF** Textbooks Instructional Material and Media; **JBE** Truancy Waiver of Compulsory Attendance Form; **JGFGA** Administration of Emergency Opioid Antagonist; **JH** Student Activities; **KK** Disposal of District Property.

18. Revise and Adopt: **EDAA** 2 Transportation for Summer Activities- Option 2 (Change from June 2022) and **JBCC** Out of District Students from May 2024.

19. Per KASB on 07/03/2024-Do NOT adopt: **GARIA** Parental, Family or Marital Status and Pregnant and Parenting Employees; **GAAC** Sex Discrimination; **JGEC** Sexual Discrimination; **JGEC** Parental,

Family or Marital Status and Pregnancy or Related Conditions Students.

20. Farrin Watt motioned and Jesse Harbrige seconded to approve the recommended policy updates. Motion passed 7-0.

TRANE Contract and TRANE Bill

21. Superintendent Maxwell presented the cost of the second year contracted TRANE agreement of \$23,553.

22. Superintendent Maxwell presented a TRANE bill for the grade school in the amount of \$22,729.35 for work recently completed. Discussion was held.

23. The Board would like a TRANE representative to attend the August meeting to discuss the TRANE bill.

Capital Outlay

24. Superintendent Maxwell presented the updated five year capital outlay plan. The Board discussed the current and upcoming needs for the buildings and district. As the Board continues to address and update the buildings and district needs, the five year capital outlay plan will change.

Superintendent's Report

25. A. **JBCC** Out of District Students- 3 new students have applied from out of district and have been approved.

B. This year the required training for staff was sent out with video links in advance of in-service for those wishing to complete the required trainings. For those who prefer in person training, it will be available in August.

C. Superintendent Maxwell thanked JoAnne Seaton for helping her complete a report that was due this summer.

D. The Board will meet on August 12, 2024 at 6:00 p.m. to walk through the buildings and assess current and future needs of the district.

Executive Session for Negotiations

26. Bruce Loy motioned and Julee Beedy seconded to enter into executive session with Ms. Maxwell present to discuss negotiations pursuant to the exception for employer-employee negotiations under KOMA. The Board will enter into executive session

at 8:12 p.m. and return to open session in the board room at 8:22 p.m. Motion carried 7-0.

27. The meeting returned to open session at 8:22 p.m. Jesse Harbrige motioned and Bruce Loy seconded to approve Negotiations as presented. Motion passed 7-0.

Executive Session for Personnel

28. Julee Beedy motioned and Bruce Loy seconded to enter into executive session with Ms. Maxwell, Mrs. Gardner, and Mr. Douglas present to discuss matters adversely or favorably affecting non-elected certified and classified staff pursuant to non-elected personnel exception under KOMA. The matters affecting the non-elected certified and classified staff members is their performance and employment. The Board will enter into executive session at 8:23 p.m. and return to open session in the board room at 9:03 p.m. Motion passed 7-0.

29. The meeting returned to open session at 9:03 p.m. Farrin Watt motioned and Bruce Loy seconded to approve rehiring all classified staff for the 2024-2025 school year with raises as presented in executive session and all supplemental contracts as presented in executive session. Motion passed 7-0.

Adjournment

30. Josh Young officially adjourned the meeting at 9:03 p.m.

Josh Young, President

Tammy Mason, Board Clerk